

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the July 08, 2026 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on July 08, 2026. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:02 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis joining via Zoom. Also present were: Chief Ted Plank and AC Andy Lucas joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Kevin Noble

Secretary: Brenda McIntire

Treasurer: Patty Peritz

Member-At-Large: Mark Davis

Agenda Additions and deletions – Brenda McIntire proposed a motion to add Resolutions 2026-14, a Resolution Declaring Certain Fire Apparatus as Surplus Property and Authorizing its Sale to the Pinewood Springs Water District, and 2026-15, a Resolution Authorizing the Fire Chief to Complete the Sale and Disposition of Surplus Fire Apparatus to the agenda item New Business. Patty Peritz seconded the motion, and it passed unanimously.

Meeting Minutes – The minutes of the June 10, 2026 meeting were approved as presented.

Motion: Patty Peritz, **Second:** Kevin Noble, **Vote:** Unanimous

Motion Passed

Public Comments – None

Chief's Report –

Operations Report – (including information submitted by AOC Hart)

- 8 calls in June, which included 1 motor vehicle accident and 5 medical calls.
- All apparatus are in good working order.
- 20 Active Firefighters
- 14 YTD Wildfire Partners Surveys
- Apparatus Operator training was held in varied scenarios for all apparatus.

Chief Plank

Engine 5133 has been put into service and Chief Plank is checking on the cost of getting it painted.

The Chief attended the State of Colorado's DFPC Roundtable for collecting feedback and providing information about support for volunteer fire departments. The goal being to assist with recruiting and retaining firefighters and upgrading equipment with matching grants.

The 4th of July parade went very well and the Chief heard many good comments. The first community picnic following the parade was well attended. POSPA paid for the food provided.

President's Report – None

Vice-President's Report – None

Secretary's Report – A thank you letter was sent to a donator wishing to remain anonymous. The Firefighter Appreciation Dinner was discussed, with additional suggestions as to possible venues to consider.

Treasurer's Report – 1st Bank department credit cards will be good until the new PNC Bank cards sent out are activated, or until the end of September. The 4th of July parade merchandise was all handed out and a \$20 donation was received at the booth during the event. The Audit Exemption Application was approved with recommendations for changes to be made when submitted next time. The payoff letter has not yet been received from Community Bank of Colorado. Checks for AHSI EMR Initial Class training were received from Estes Valley Fire Protection District and VPD of Big Elk. An invoice has not yet been received for the Colorado Firefighter Cancer and Cardiac Benefit Trust.

The Treasurer's Report including detailed financial summary reports and account balances as of June 30, 2026, accompanied with checking account debit/credits/summary, and Visa charge expenses were submitted. The reports provided were reviewed.

Bank Balances as of 06/30/2026:

First Bank	\$ 166,917.18
Colorado Trust – Tabor Reserve (8002)	3,996.59
Colorado Trust – Gen Reserve (8004)	46,249.74
Colorado Trust – Future Apparatus (8006)	0.00
TOTAL CURRENT ASSETS	\$ 217,163.51

Member-At-Large Report – None

Unfinished Business – None

New Business – Chief Plank was contacted by the Pinewood Springs Water District about their desire to purchase retired engine 5132. With all the remaining equipment being pulled off, what we would be selling is basically a flatbed truck. The truck will be sold As Is, with purchaser assuming all responsibility for transfer requirements. It was discussed that this would benefit the community and streamline the disposal process as no outside purchase agreement would be necessary. Kevin Noble moved that we adopt Resolution 2026-14, A Resolution Declaring Certain Fire Apparatus as Surplus Property and Authorizing its Sale to the Pinewood Springs Water District. Patty Peritz seconded the motion and it passed unanimously.

Brenda McIntire moved that we adopt Resolution 2026-15, A Resolution Authorizing the Fire Chief to Complete the Sale and Disposition of Surplus Fire Apparatus. Kevin Noble seconded the motion and it passed unanimously.

Adjournment – 8:10 PM

Motion: Brenda McIntire, **Second:** Kevin Noble, **Vote:** Unanimous, **Motion Passed**

Respectfully submitted,
Brenda McIntire, Secretary

08-12-26