

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the February 11, 2026 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on February 11, 2026. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:00 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire, and Mark Davis joining via Zoom. Also present were: Chief Ted Plank, OAC Andrew Hart, Buck Rizvi and AC Andy Lucas joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Kevin Noble

Secretary: Brenda McIntire

Treasurer: Patty Peritz

Member-At-Large: Mark Davis

The PSFPD meeting was recessed at 7:02 to hold the Pension Board meeting.

The PSFPD meeting was resumed at 7:18.

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the January 14, 2026 meeting were approved as presented.

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – None

Chief's Report –

OAC Hart

7 calls in January

All apparatus are in good working order, with routine maintenance scheduled.

19 Active Firefighters

The Chief completed teaching the EMR Refresher, CPR/AED Refresher and EMR Full Course classes.

Chief Plank

Chief welcomed Andrew Hart as our new Operations Assistant Chief.

OAC Bykerk will be missed. His retirement party was well attended, with John and Doris very pleased about the nice turnout. 10 firefighters assisted with loading the Bykerks' moving van on February 9th.

Chief said that OAC Bykerk and Serena Jura assisted him with the teaching of the EMR Refresher, CPR/AED Refresher and EMR Full Course classes this year and that he has been doing these classes for 5 years.

So far there is one new firefighter applicant.

Chief and Jennifer Rivas have been visiting about the need to establish an email list of individuals within the fire district. With only the officers and board members having access to the list, it would be used for disseminating non-emergency information. Requests for email addresses will be posted on our website and on Facebook.

The deadline for adopting a Wildfire Resiliency Code is April 1st. We have the option of creating our own code or adopting the Larimer County code and having them enforce it. If we adopt the Larimer County code, we will need to sign a Memorandum of Understanding with them. On March 31st Larimer County will adopt all the signed memorandums, so that special districts adopting their code meet the required April 1st deadline. At this time, Boulder County is still working on their code.

Chief has been busy attending meetings which included the Larimer County Hazard Mitigation Plan 5 Year update meeting and the Colorado Department of Homeland Security zoom meeting about CEPA (Colorado Emergency Preparedness Assessment 3-year update).

Poudre Valley REA has reached out to Chief Plank about participating in a promotional video they are doing concerning the benefits of burying their cable lines.

The Wildfire Research Center survey results were presented to Chief Plank indicating that our district had the highest return rates and the highest confidence in their fire department.

Chief has applied for the CDFPC Firefighter Safety and Disease Prevention grant of \$19,995, and AOC Hart is working on the El Polomar grant application for additional wildland fire equipment and gear.

Chief Plank continues to work with people regarding insurance concerns and shared that some homeowners are currently without insurance.

President's Report – None

Vice-President's Report – None

Secretary's Report – A thank you letter was sent to Susan Harris for her donation.

Treasurer's Report – The 2026 Duck Race Committee will meet on February 19th, with Patty Peritz and Brenda McIntire attending for our district. In January we used the Payment Refresh Program to reset the credit card balance, by doing an immediate payment, when our balance reached \$10,000 causing credit cards to max out. There are still CWPP calendars available and they will be handed out at the May event.

Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances as of January 31, 2026, accompanied with checking account debit/credits/summary, and Visa charge expenses. The reports provided were reviewed.

Bank Balances as of 01/31/2026:

First Bank	\$	94,293.10
Colorado Trust – Tabor Reserve (8002)		3,935.23
Colorado Trust – Gen Reserve (8003)		85,276.58
Colorado Trust – Future Apparatus (8006)		0.00
TOTAL CURRENT ASSETS	\$	183,504.91

Member-At-Large Report – None

Unfinished Business – None

New Business – Review, discussion and adoption of the following resolutions –

Resolution 2026-07 Approving an Exemption from Audit for Fiscal Year 2025

Motion: Brenda McIntire, Second: Mark Davis, Vote: Unanimous, Motion Passed

Resolution 2026-08 Appointing Additional Authorized Designees for Colotrust Account Access

Motion: Mark Davis, Second: Kevin Noble, Vote: Unanimous, Motion Passed

Resolution 2026-09 Authorizing Updated Account Signers at eFirst Bank

Motion: Patty Peritz, Second: Brenda McIntire, Vote: Unanimous, Motion Passed

Adjournment – 8:10 PM

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous
Motion Passed

Respectfully submitted,
Brenda McIntire, Secretary
03-11-2026

02-11-2026