

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the September 9, 2026 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on August 12, 2026. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:03 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis joining via Zoom. Also present were: Chief Ted Plank, AC Andrew Hart, Brian Rappel, Buck Rizvi, and AC Andy Lucas joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham
Vice President: Kevin Noble
Secretary: Brenda McIntire
Treasurer: Patty Peritz
Member-At-Large: Mark Davis

The PSFPD meeting recessed at 7:04 to hold the Pension Board meeting.
The PSFPD meeting resumed at 7:30.

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the August 12, 2026 meeting were approved as presented.

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – None

Chief's Report –

AC Hart

6 calls in August, which included the Moose Mountain fire and 3 medical calls.

All apparatus are in good working order.

20 Active Firefighters

18 YTD Wildfire Partners Surveys

Master Chief Wilcox has been assisting with gaining familiarity of new wildland Engine 5133.

August training focused on the use of firefighting foams in structural, wildland and hazardous materials incidents. Crews were instructed on the use of our new EV Lockout tool and small fire blanket. T.J. Sanford is about halfway through FF Academy.

Chief Plank

50 – 60 people attended the Moose Mountain fire debriefing, including representatives from Larimer Co. Sheriff's Office and the US Forest Service. Chief Plank explained how multiple agencies were notified and assisted with the fire which was caused by a lightning strike and was on Forest Service land. He shared that the state helicopter was able to make two water drops before the storm came through, which was a big help. He sent written thankyou's to all the agencies who took part in the incident and shared that our firefighters did a great job.

The Burnett Gulch Fire was also caused by a lightning strike, and located by drones after 911 reports of smoke were called in. Lyons Fire Protection District and the US Forest Service were the responding agencies for that incident.

Fire restrictions have been lifted to Stage 1 because of rain received by surrounding communities that have missed us.

Chief Plank has written a letter of recommendation for a Larimer County grant application of \$750,000 for Community Wildfire Protection, which would provide funds to homeowners not financially or physically able to do their own fire mitigation.

The US Forest Service did some fire mitigation on their property around PSFPD 20 years ago, and after looking at some of the areas, have agreed that it is time to do some additional work.

The tax valuations from Larimar and Boulder Counties have been received and are down slightly this year. Mill levies may need to return to their prior levels to help cover the deficit. Chief Plank will have preliminary budget figures to us before the next meeting, with the final budget to be approved in December.

Adam Bensman was interviewed and approved as our 21st firefighter. October 27th has been set for the next firefighter recognition event.

President's Report – None

Vice-President's Report – None

Secretary's Report – The Firefighter Appreciation Dinner discussion continued.

Treasurer's Report – The bank reconciliation for August has not yet been completed as work is being done by Pam Ping on our QuickBooks accounts. The \$200 fee charged by Pinnacol last month was not a late fee for the audit, but an increase due to the having 2 additional firefighters added. The Venmo account should now be ready for use.

The Treasurer's Report including detailed financial summary reports and account balances as of August 31, 2026, accompanied with checking account debit/credits/summary, and Visa charge expenses were submitted. The reports provided were reviewed.

Bank Balances as of 08/31/2026:

PNC Bank	\$ 197,046.89
Colorado Trust – Tabor Reserve (8002)	4,022.40
Colorado Trust – Gen Reserve (8004)	46,548.54
Colorado Trust – Future Apparatus (8006)	0.00
TOTAL CURRENT ASSETS	\$ 247,617.83

Member-At-Large Report – None

Unfinished Business – None

New Business – Discussion on the CORA policy was tabled for a future meeting.

Adjournment – 8:28 PM

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous, Motion Passed

Respectfully submitted,
Brenda McIntire, Secretary
10-14-2026